

**Procedure
For Consideration of Draft Facility Design Criteria
At March 3, 2008, Town Council Meeting**

The document that will be the basis for discussion and action on the Town swimming pool and Town Hall is entitled "Draft Facility Design Criteria" dated February 13, 2008. This item is scheduled for 8:15 to 9:15 p.m. at the March 3 Council meeting, which will take place in Somerset School starting at 7 p.m. (Enter the school on the Deal Place side.)

The Council will proceed section-by-section through the document, and address each section in the order it appears in the draft document. The sections of that document and time allotted for consideration are:

1. Purpose (5 minutes),
2. Requirements – General (15 minutes),
3. Requirements – Pool (20 minutes), and
4. Requirements – Town Hall (20 minutes).

When the Mayor calls each section for consideration, Council members will first be asked whether they have any motions to amend that section. If they do make a motion, and it is seconded, then it will be discussed by Council members and the public and voted upon. If no Council member has a motion to amend, the Mayor will open the matter to discussion by the public.

At the conclusion of all motions to amend, a Council member may move adoption of that section (as amended). If that motion is seconded, it will be discussed by Council members and the public and voted upon.

Each of the four sections will be taken up in turn following this procedure.